

# PREVENTING THE SPREAD OF COVID-19 ON CIVIL CONSTRUCTION SITES

## SOCIAL DISTANCING & HYGIENE

In line with health and safety obligations to prevent the spread of COVID-19, our business commits to practicing good social distancing and providing good hygiene measures on our sites. Our business has adopted the following principals on this project:

### PROVIDE HYGIENE FACILITIES BY:

- Providing adequate cleaning products and facilities for all workers on site.
- Implementing regular handwashing schedules. Regularly (at least daily) cleaning and disinfecting of any common areas.
- Cleaning any shared tools/ plant before and after each use.
- Providing PPE including gloves, masks, eye protection.
- Increasing ventilation for construction sites where internal work is being undertaken.

### KEEP EVERYONE UP-TO-DATE ON THE LATEST INFORMATION BY:

- Conducting regular toolbox discussions whilst also applying social distancing principals.
- Sending regular emails and text messages with updates or changes.
- Providing signage about good hygiene and social distancing.
- Advising staff of any potential risk of virus i.e. someone has been diagnosed or has been in contact with the virus.

### FOLLOW ISOLATION RULES BY:

- Employees that are feeling unwell should stay at home.
- If an unwell employee is required to see a doctor and, if they are then deemed a candidate for testing, the employee will need to stay at home until the test result comes back. If the test is negative, staff will return to work when they are feeling well. If the result is positive, they will follow instructions from the relevant health authorities and return to work only when it is deemed safe to do so by the authorities.
- Any person returning from overseas or interstate should self-isolate for a 14 day period. If no symptoms show after a 14 day period, they can return to work.
- Anyone in contact with someone confirmed to have COVID-19 should self-isolate. If no symptoms show after a 14 day period, they can return to work.

### PROTECT OUR CLIENTS/COLLEAGUES BY:

- Confirming who will be at the premises before attending.
- Requesting confirmation that no one at the premises is unwell, been overseas recently, in quarantine or in self-isolation.
- Not making physical contact with the client/colleagues (i.e. no shaking hands, providing contactless payment).

### PRACTICE SOCIAL DISTANCING BY:

- Keeping a minimum of 1.5m of separation from other people on-site at all times.
- Limiting access to the site to only essential workers involved in activity on the given day.
- Applying the 1 person per 4 square metre rule for work being undertaken in enclosed or internal spaces.
- Limiting any external visitors or third parties (i.e. the client or an inspector) to be by exception and at a time when no-one else is on site (apart from a representative of our business).

### MINIMISE NUMBERS OF PEOPLE ON-SITE BY:

- Scheduling of sub-contractors/suppliers for necessary tasks only, on any given day.
- Scheduling sub-contractors/suppliers that will not need to work in close proximity – i.e. working in designated areas away from each other.
- Staggering of start and finishing times for sub-contractors/suppliers and workers.
- Staggering of meal breaks to avoid gatherings of larger numbers of people.

### FACILITATE CONTACTLESS DELIVERIES AND PAYMENT BY:

- Allowing payments to be made on invoice by direct debit, over the phone or contactless credit card.
- Only allowing the relevant person for a delivery to interact with the person delivering supplies while practicing social distancing principals – i.e. supervisor only interacts with the person delivering supplies to site.
- The person delivering supplies to site must deliver the goods and leave immediately after the transaction takes place to limit time on site.